



APPLICATION FOR EMPLOYMENT

First Name:	MI:	Last Name:	DOB: / /
Address:			
City:		State, Zip Code:	
Cell Phone#:		Home #:	
Email Address.			
Position:	Hours Needed/week:	Rate of pay expected:	
Person to notify in case of emergency:			
Name:		Phone #:	

Selection of employees will be on the basis of occupational qualifications, education and character without regard to age, sex, race, creed, color or national origin.

Have you applied with Tan 'N Tone before? Yes No

Do you know someone that is currently employed with Tan 'N Tone? Yes No

If yes, who? _____

How were you referred to us? _____

Have you received compensation for injuries? Yes No

If yes, please describe. _____

Have you been convicted of a crime in the past five years? (excluding traffic violations)

Yes No If Yes, please explain. _____

When are you available to start work? _____

Are you over the age of 16? Yes No

Education/School	Years Completed	Did You Graduate	Year

EMPLOYMENT RECORD: (List most recent employment first)

Company Name & Phone	Dates From - To	Type of Work	Pay Rate	Name of Supervisor	Reason For Leaving

May we contact any of your previous employers? Y N

REFERENCES:

NAME	ADDRESS	PHONE NUMBER

Briefly answer the following questions:

1. What do you know about Tan 'N Tone? What do you feel sets us apart from other salons in the New River Valley?
2. If hired, how long would you plan to work at Tan 'N Tone?
3. What is your main reason for applying to Tan 'N Tone?
4. 90% of your daily job will be cleaning tanning beds/rooms and preparing them for the next customer while also performing everyday cleaning duties for the salon. Explain how you feel about cleanliness and its importance at Tan 'N Tone.
5. At Tan 'N Tone we all work as a T.E.A.M. (Together Everyone Achieves More). Explain how you would handle being called in on your day off or being asked to stay late/arrive early if necessary.
6. Describe items that you are responsible for on a daily basis and how you handle that responsibility.
7. What is your greatest accomplishment? Or, what are you most proud of in your life?
8. What are your strengths?
9. What are your weaknesses?

10. Explain your definition of excellent customer service and how you would provide this to the customers at Tan 'N Tone.

11. Explain how you would handle an irate customer.

12. At Tan 'N Tone, we hire C.A.K.E (Courteous, Attentive, Knowledgeable, and Enthusiastic) employees. Explain how you would exemplify a C.A.K.E employee.

13. State any additional information you feel may be helpful to us in considering your application. Describe any specialized training, skills and extra-curricular activities.

	List Class Times	Hours Available
SUNDAY		
MONDAY		
TUESDAY		
WEDNESDAY		
THURSDAY		
FRIDAY		
SATURDAY		

Please list any extracurricular activities that would interfere with your scheduling. For example: sports, clubs, sorority, etc.

We do not tolerate lazy, non-energetic, dishonest employees. Do not return this application if any of these describe you.

The facts set forth above in my application for employment are true and complete. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal.

Signature of Applicant

Date